



Unsafe Behavior Policy¹

Remain Calm	When unsafe behavior occurs, youth development professionals must approach all situations calmly by:
Maintain Distance	Staff will approach the person engaging in unsafe behavior calmly and stay a minimum of an arm's length away.
Call for Help	Staff will call for help by:
Remove Others	Staff will direct other youth to go to the following designated safety zone:
Shadow	Two staff will shadow the young person for safety whenever possible. Staff will watch closely for signs that the young person is regaining control of their actions, which include but are not limited to: slowed breathing, relaxed posture, talking and answering questions.
Give Choices	Staff will offer the youth the following two concrete choices: Staff will offer support by:
Contact Caregivers	The Club/Youth Center director will call the young person's caregiver to inform them of the incident within ____ minutes/hours. Staff, director, youth and caregivers will meet within ____ days to develop a plan to support the young person at the Club/Youth Center.
Document the Incident	Details of the unsafe behavior incident and subsequent caregiver meeting will be documented within ____ hours. Documentation will contain objective and observable language. All documentation will be submitted to:
In cases where unsafe behavior continues despite the Club's efforts, contact BGCA's Child & Club Safety team for guidance on next steps. You can find their page at https://www.bgca.net/ChildSafety/ .	

¹ **Unsafe Behavior** is defined as an action that places other youth or staff at risk for immediate physical, social or emotional harm.